

Minutes: Board of Trustees, The Field Library, Monthly Meeting

Thursday, March 20, 2025

**Present:** President Douglas  
Vice-President Bloom  
Treasurer Noble  
Secretary Fortino  
Director Hysell

**Trustees Present:** Galella, Grimshaw, Kelley, Most, Srinivasan

**Trustee Absent** (Excused): Spencer

**Guests Present:** Deputy Mayor Riley, City Liaison  
Frank Godino, Field Library Head of Adult Services  
Jose Diaz, Field Library Office Manager  
Nina Levine, candidate for Board of Trustee vacancy

Meeting called to order 7:01PM

Public comment: None

### **Adoption of Minutes**

Move to accept minutes to meeting February 20, 2025, by Galella and seconded by Bloom, with one correction: Trustee Galella was present at the meeting.  
One abstention by Kelley, not present at the Board meeting.  
Unanimously approved.

**Director's Report:** Report accepted as offered. Director Hysell reported that the elevator is working. Telephone service was down on Sunday, but service has been restored.  
Trustee Srinivasan complemented the Children's Program for its excellent "lesson-based" experiences.

Director Hysell will submit Annual Report at the April 17<sup>th</sup> meeting, for Board review.  
An in-house staff retreat will take place on April 11<sup>th</sup> from 9:00am-5:00pm. Trustees will be invited to attend the luncheon, to meet and greet library staff.

**Treasurer's Report:** Report accepted as offered. Budget: Salaries under budget due to restructuring. Investments: The overall portfolio was up 3.76% in January and 0.70% in February. The year-to-date return is 4.48%. The Finance Committee is still considering the investment strategy changes suggested by Wells Fargo.  
The reimbursement reinvestment approved at the December 2024 Board meeting has been transferred.

**Statistics:** Director Hysell is working with key library staff on improving accuracy of reporting statistics.

**WLS Report:** Update on status and strategy regarding Federal/ State funding for the State Library and local libraries. It is projected that if NYSL does not receive any funds from IMLS, there would be a Plan B in motion. This proposed Plan B would entail a \$500.00 surcharge in new real estate transactions. It is important to keep advocating at the NYS and Federal levels for library funding. WLS meeting will take place on March 25, 2025.

**Grants:** Director's Report

### **Committee Reports**

**Audit:** Auditors have received the required forms from all Board of Trustees. They have also completed all required interviews.

**Executive Committee:** No report

**Facilities Committee:** No report.

**Finance Committee:** Treasurer's Report

**Fund-raising Committee:** Plans are being finalized to launch "Direct Mail Appeal "on early April. The Peekskill Film Festival is going to hold a fundraising event on March 29, 2025, in the library.

**Governance:** No report.

**Human Resource:** No report

**Nominating:** No report

**Discussion Items:** No items for discussion

**Old Business:** ICE/Immigration Policy Procedures: "Policy and Procedure for Immigration Authority visits to the Field Library" is moved to April 17<sup>th</sup> Board meeting.

**New Business:** No items for discussion

Moved to adjourn to Executive Session 7:39 pm. Moved by Galella and seconded by Kelley. Unanimously Approved.

Moved to exit Executive Session by Srinivasan and seconded by Noble. Unanimously approved.

Move to make a motion to elect Nina Levine to become Board of Trustee member, by Kelley, seconded by Most. Unanimously approved.

Moved to adjourn meeting by Most and seconded by Srinivasan. Unanimously approved.  
Meeting adjourned 8:28pm

Next meeting April 17, 2025

Submitted by Catalina Fortino

Pending adoption by Board of Trustees on April 17, 2025