

Minutes: Board of Trustees, The Field Library, Annual Meeting& Election of Officers

Tuesday, October 17, 2024

Present: President Most
Vice President Bloom
Treasurer Noble
Secretary Fortino
Interim Director Falcone

Trustees Present: Douglas, Galella, Grimshaw, Kelley, Smith, Srinivasan

Trustee Absent: Foster

Guest Present: Deputy Mayor Riley, Dana Hysell

Meeting called to order 7:01PM

Public comment: None

Adoption of Minutes

Previous minutes to meeting September 19, 2024. One correction made to minutes on page 3 of Board packet: delete “board” from Executive session. Corrected to read: Purpose of Executive Session to discuss personnel issues. Move to be accepted by Smith, seconded by Bloom. Abstained: Galella, Fortino, Srinivasan (absent from meeting).

Previous minutes to special meeting September 23, 2024. Move to be accepted by Galella, seconded by Smith. Abstained: Grimshaw (not present at the meeting)

Previous minutes to special meeting October 14, 2024. Move to be accepted by Bloom, seconded by Trevor. Abstained: Grimshaw (not present at the meeting)

Director’s Report: Report accepted as offered. Children’s room sliding door continues to malfunction. City needs to do multiple bids before contracting services to repair door.

Treasurer’s Report: Report accepted as offered. Current trends are in line with adopted budget. Bookstore is breaking even. A proposed idea to put aside \$20,000.00 a year for capital improvement will be discussed at the next financial committee meeting.

Statistics: Director’s Report. Circulation is up. The door counter is in operation, generating a more accurate door count.

WLS Report: There are several changes in Directorship in Westchester Library System. WLS is working on budget. Two upcoming Trustee Education webinars on October 22nd: Freedom of Information and Open meeting Law. Both sessions will be recorded.

Friends of the Library: No report

Grants: Director's Report

Committee Reports

Audit: No report

Executive Committee: No report

Facilities Committee: No report

Fund-raising Committee: November 18th fund raising event featuring Mark Bittman.

Governance: Reminder to send digital certificate to Ann Douglas. The required Sexual Harassment training certificate to be submitted to Rosa Villa.

Human Resource: No report

Nominating: Trustee and Officer Elections

a. Trustee Elections

Three Trustees have their terms expiring. The three Trustees with terms expiring are Ben Bloom, Mary Foster and Sandra Smith. The Nominating Committee nominated Ben Bloom for a second three-year term. Mary Foster has decided not to run to another term. The Nominating Committee did not nominate Sandra Smith for a second three-year term due to the large number of absences of in person meetings in both 2023 and 2024.

Move to accept the nomination of Ben Bloom for a second three-year term by Most, seconded by Noble. Unanimously accepted.

Nomination from the floor: Sandra Smith put forward her nomination for a second three-year term. There was not a second for this nomination.

b. Officer Elections

President: Ann Douglas (first one-year term)

Vice-President: Ben Bloom (second one-year term)

Treasurer: Trevor Noble (second one-year term)

Secretary: Catalina Fortino (second one-year term)

Move to accept the slate of Officers by Kelley, seconded by Most. Unanimously accepted.

Website: Interim Director Falcone has signed agreement with web developer. Work will begin with new Director.

Discussion Items:

Old Business: none

New Business:

- a. Lactation Policy: Break Time for Nursing Employees and Lactation Accommodation Policy.

Interim Director Falcone indicated that this Policy has been researched by Rosa Villa and vetted by our lawyers. The room that has been designated for lactation accommodation has not been outfitted yet, work in progress.

Move to adopt Break Time for Nursing Employees and Lactation Accommodation Polity by Srinivasan seconded by Fortino. Unanimously accepted.

- b. On behalf of the Board of Trustees, President Most thanked Interim Director Ed Falcone for his leadership and diligent work in the last seven months.

Moved to adjourn meeting by Galella seconded by Noble. Unanimously approved.

Meeting adjourned: 7:42pm

Next meeting November 21, 2024

Submitted by Catalina Fortino

Pending adoption by Board of Trustees on November 21, 2024